

Organizing is less about storage and more about setting yourself up for success next year. When the time comes to decorate next holiday season, if organized, you will spend more time decorating and less time searching or re-buying items. Check out our tips below for making decorating your tree fun and hassle free next year!

PRINCIPLES & TIPS

1 *Have a plan*

- With a little planning, the day you take everything down will run smoothly.

2 *Protect your investment*

- We spend a lot of money on decorations, so its important to use quality packing materials to keep your decor beautiful year after year.

3 *Last items go first*

- If the item went on last while decorating - take it off the tree first. This way, you can prevent other decor from getting damaged.

THE RED BOX

- A. Store all the tools and supplies that you always need but can never find in one place.

B. Tools and supplies to keep on your list:

1. Floral wire
2. Stomper
3. 3 head extension cord
4. Scissors for fabric
5. Scissors for paper
6. Box cutter
7. Needle nose pliers
8. Hot glue gun & sticks
9. Hooks
10. Twinkle lights
11. Wire clippers
12. Hat pins for ceiling treatments
13. Thread- nylon
14. T pins
15. Different kinds of tape
16. E6000 Glue

C. Order of items to take down:

1. Skirt and stockings
2. Remove stomper
3. Take off icicles
4. Spinning ornaments
 - Tie a ribbon on the location of the spinner
5. Ornaments and balls- then sort by color
6. Vignettes
7. Ribbons and garlands
 - Use wire clippers to cut off ribbon
 - Roll the ribbons on toilet paper roles so they stay fresh
8. Take off twinkle lights
9. Un-fluff the tree
10. Take down the ceiling treatment

GIFT WRAP TOOL

1 *Build your Wrapping Tool Kit*

- Scotch tape
- 2 sided tape
- Red two sided tape (super strong)
- Scissors for fabric
- Scissors for paper
- One hat pin
- Tissue paper
- Gift tags
- Pens and sharpie
- String (to tie it on)
- Hot glue gun and sticks
- Extension cord
- Packing tape